

# Northern Colorado Payroll Association

## Minutes – April 19, 2018

The April chapter meeting was called to order at 11:38 AM by Dixie Phillips. There were 11 members present, and one guest, Ashley Omundson from Centennial Lending in Longmont.

NCPA chapter officers, Dixie Phillips, FPC/President, Debbie Condos, CPP/Vice-President, Alana Lane, CPP/Treasurer hosted the luncheon for the special guests of honor from the chapter's 35-hours Spring 2018 Study Group which ended on March 31, 2018. Those members in attendance were, Teresa Wilbur, CPP/Secretary, Joli Garcia, CPP/Government Liaison Office, Abby McCurdy, Allyson Rodahl, CPP, Carmie Salvatore-Hansen and Sherry Williams, FPC.

### Old Business:

- Motion by Debbie Condos to approve the March 15, 2018 Chapter meeting minutes; seconded by Joli Garcia. Members unanimously approved.
- Government Liaison vacancy:  
We are happy to announce that our Government Liaison vacancy has been filled by Joli Garcia, CPP. We are so excited to have her fill this role and know that she will bring so much to our chapter. Thank you Joli for taking on this new responsibility.

### New Business:

- Study Group:
  - With our Spring SG coming to a close we are currently looking at the possibility of holding a summer study group to prep those wanting to take either the FPC or CPP exams within the 2018 window (Sept 2018-April 2019). We realize that summer is precious to everyone and we want to make sure we have everyone's input, while maintaining the high standards of our spring study group. We will keep everyone informed as we gain more information on how much interest there is and what days will work for all. All newly crowned CPP's teaching a SG session is a GREAT way to earn RCHs!
- Upcoming Meeting:
  - The speaker for our May 17<sup>th</sup> meeting has just confirmed. Aaron Webb from Black Diamond Benefits will join us to discuss the immediate healthcare impacts of the tax cuts and Jobs Act as well as the results of Trump's Executive Orders on employer's coverage option. With this information being so "hot off the press," Mr. Webb has suggested encouraging your HR colleagues to join you for this luncheon. What a great opportunity to bring payroll and HR together.
- Membership Participation – Committee's We Need to Fill:
  - We know that we cannot have a successful Chapter without each and every one of you. As such we are committed to building a strong and thriving Chapter that has a foundation rooted in its members. We believe the way to build this relationship is becoming more involved and we are looking for ways to connect us all together. Not just within the Chapter but outside as well. We have various committees that we want our members to consider being a part of:

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- Membership Participation – Committee’s We Need to Fill Continued:
  - **Community Service**
  - **Regional Conference**
  - **National Payroll Week**
  - **Study Group**

Being on a committee or part of a Chapter means more than just having our names listed on a roster. We want our communities to know and remember who Northern Colorado Payroll Association is and what we stand for. Nothing says that more than getting out and making our presence known in our neighborhoods and in our towns. We will have volunteer opportunities in the future to do just that. We also welcome your thoughts and your suggestions. Are there organizations that you are connected to, that you feel could use our help? Please share these thoughts with us. We are working on a suggestion box within our website; until we have it up and running, please email your ideas to our Chapter email. [ncpchapter@gmail.com](mailto:ncpchapter@gmail.com)

### **Treasurer’s Report:**

Bank Balance 2-28-18 - \$ 2,326.27  
Mar Deposits \$ 561.20  
Expenses \$1,070.64  
Ending Feb Bank Balance \$1,816.83  
Current Petty Cash Balance - \$50.00

### **Government Liaison Report:**

As you all know by now Joli Garcia has accepted the position of Government Liaison. Her first and very informative Government Liaison report was sent out to current members on April 18<sup>th</sup>. If for some reason you did not receive it, please send a request to the chapter email address shown above and we will get one emailed to you.

### **Education Committee Report:**

Linda Roberts has resigned as our Education Committee Chairperson. We wish her the best of luck and thank Linda for her service to our chapter. This leaves an open board position which we would love to fill as quickly as possible. The Education Committee Chairperson is responsible for “informing the membership of educational opportunities available from the American Payroll Association and local institutions of higher education as well as securing speakers for our meetings and obtaining RCH continuing credits for certified members who attend our meetings. As an executive board member, the Education Chairperson is required to be a national member of the APA.” This is a two-year term. If interested, please send your nomination request to our chapter email address. If you nominate another chapter member, please be sure to ask them for their permission to submit their name as a nominee.

A motion to adjourn the chapter meeting was made by Alana Lane, seconded by Abbi McCurdy. Members unanimously approved.

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Speaker Presentation: ***Study Group Member Panel Discussion***

***Dixie Phillips presented a 35-hour Study Group participation certificate to the each of the Study Group members. Teresa Wilbur and Joli Garcia presented flowers to each of the members. Study Group examinee's who sat for the FPC or CPP exam shared what each member thought, things that helped, things they struggled with, as well as the benefits of the spring study group.***

***Chapter officers along with two teachers from the Study Group, Nicol Elder, CPP (Past Chapter President), and Becky Logan, CPP (Past Government Liaison Officer) discussed their exam experiences, tips and the fall exam window. Alana Lane went over the Study Group and FPC/ CPP exam costs and the fall examination window was discussed. Everyone present enjoyed a piece of the delicious Study Group celebration cookie.***

Ashley Omundson was the winner of the chapter drawing at the end of the meeting in which she was given a \$10 gift card to Starbucks.

The next meeting will be held on Thursday May 17th, 11:30 AM, at the Chamber of Commerce in Loveland.

The meeting was adjourned at 1:20 pm.

Respectfully submitted,

Teresa Wilbur-CPP  
Secretary NCPA