

Northern Colorado Payroll Association

Minutes – August 17, 2017

The August chapter meeting was called to order at 11:40 AM by Debbie Condos. There were 17 members in attendance and 1 guest speaker.

Old Business:

The June 15th and July 20th minutes were emailed to all chapter members for review prior to the meeting. Alana offered a correction to the July minutes of the dates on the Treasurer's report. With that change Melanie Bevers made a motion to approve both minutes and Connie Utley seconded the motion. Motion was unanimously approved.

- Secretary vacancy: We are still looking for nominations for this seat. The Secretary takes the minutes for each monthly meeting and the quarterly board meetings. The Secretary is an Executive Member of the Board.
- Please email your nomination(s) to the attention of the Executive Board at npcchapter@gmail.com. Please confirm the nominee is interested in this office before nominating them

New Business:

- NCPA's October meeting date has been changed to October 12th as the Rocky Mountain Regional Payroll Conference is being held during our regular meeting time.
- Board Member attended DCPA Meeting:
 - Alana Lane went to the July DCPA chapter meeting. She reported that it was a good meeting and they hope that NCPA is planning to have a booth at the RMRPC. National Payroll Week was discussed.
- Community charities:
 - We would like to form a Community Events committee to help organize annual service events for the chapter. If anyone is interested in heading this committee or serving on it, please let the Board know.
- Regional Conference:
 - Linda Springer, today's guest speaker, told us a little about the regional conference theme "Nightmare on Payroll Street" coming to Golden in October. She also mentioned what DCPA was doing for National payroll week.
 - Registration happening now.
 - Need help with chapter poster-volunteers were requested
 - Kirsten, Jen, Debbie and Dixie volunteered to help

Treasurer's Report:

Bank Balance 8-17-17 - \$ 153.32
July Deposits \$ 189.00
July Expenses \$ 307.62 (catering, PO Box rental)
Current Petty Cash Balance - \$50.00

Northern Colorado Payroll Association

Minutes – August 17, 2017

Government Liaison:

- June & July's reports were emailed to everyone. Thank you to Linda Kammerzell, Government Liaison Officer.

Education Committee:

- RCH certificates were handed out to members in attendance.
- Linda Roberts gave a brief history of National Payroll week and handed out an NPW pin to all members present.
- A Study Group interest survey will be sent to all NCPA contacts at the end of this month

Motion to adjourn the meeting at 12:05 p.m. was made by Debbie Condos and seconded by Alana Lane. Motion was unanimously approved.

Speaker Presentation:

Linda Springer, CPP Mosaic HCM, Denver CO

Linda Springer has been doing payroll for more than 25 years. She earned her CPP in 2005. Over the past 15 years Linda has obtained extensive knowledge of Multi-State, and Local Tax requirements and she presented on 941 Tax Filing and when to use the 941x. To thank Linda for taking time away from her busy work schedule and traveling here from Denver, she was presented with \$25 Olive Garden card and a \$15 gas card.

Janine Calkins was the winner of the chapter drawing at the end of the meeting in which she was given a \$10 gift card to Coldstone Creamery.

The next meeting will be on Thursday Sept 21st, 11:30 AM, at the Chamber of Commerce in Loveland. The speaker will be Karen Gurgel, Special Agent with the IRS presenting on criminal investigations and current fraud trends.

The meeting was adjourned at 1:06 pm.

Respectfully submitted,

Alana Lane, CPP

/