

Northern Colorado Payroll Association

Minutes – July 20, 2017

The July chapter meeting was called to order at 11:45 AM by Dixie Phillips. There were 10 members in attendance and 1 guest-Nicol Elder, former NCPA president.

Old Business:

The June 15, 2017 minutes were emailed to all chapter members right before the meeting. However, it was short notice and the members did not have time to review so we agreed to vote on them at the August meeting.

New Business:

- The October meeting date has been changed to October 12th since the regional payroll conference takes place during the usual 3rd Thursday.
- Secretary vacancy: Still looking for nominations for this seat-please email any nominations to the board.
- Board Members to attend DCPA Meeting:
 - The Executive Board was planning to attend tonight's DCPA meeting but only Alana Lane will be able to make it-she will report back any info about it that she finds out.
- Community charities:
 - We would like to form a Community Events committee to help organize annual service events for the chapter. If anyone is interested in heading this committee or serving on it, please let the board know.
- New Website up and running: There is a survey that you are asked to take and can win a vacation! We will ask Debbie for more info on what that means-but go check it out!

Treasurer's Report:

Bank Balance 7-20-17 - \$ 271.32

June Deposits \$ 270.00

June Expenses \$ 729.24 (catering, state registration fees, Nicol reimbursements, gift cards)

Current Petty Cash Balance - \$50.00

Government Liaison:

- July's report included info on the new I-9 and will be emailed to everyone, thank you to Linda Kammerzell, Government Liaison Officer.

Education Committee:

- RCH certificates did not make it to the meeting-Debbie will email them to attendees.

Motion to adjourn board meeting made by Nicol Elder and seconded by Alana Lane. Motion approved.

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Speaker:

Michael Goodwin, Homeland Security Investigator with ICE presented on the E-verify system, the new I-9 form, what is important and expected of employers at new hire. He also taught us all about Social Security Cards and how to spot a fraudulent one and told us what to do if we ever come across one. At the end of her presentation, she was presented with a thank you card.

Karen Lucia, was the winner of the chapter drawing at the end of the meeting in which she was given a \$10 gift card to Coldstone.

The next meeting will be on Thursday Aug 17th, 11:30 AM, at the Chamber of Commerce in Loveland. The speaker is yet to be determined.

The meeting was adjourned at 1:18 pm.

Respectfully submitted,

Alana Lane, CPP