

Northern Colorado Payroll Association

Minutes – June 15, 2017

The June chapter meeting was called to order at 11:35 AM by Debbie Condos. There were 11 members in attendance and 1 guest-Carmie Salvatore-Hansen from Agrium.

Old Business:

The May 25, 2017 minutes were emailed to all chapter members prior to the meeting. A motion to approve the minutes was made by Debbie Condos and seconded by Melanie Bevers. Motion passed without corrections.

New Business:

- The Quarter 2 Executive Board meeting took place on June 7th at Famous Dave's. We had a great meeting and covered a lot of topics! The meeting was about 2.5 hours long and our secretary, Katie Bailey, sent everyone the minutes from the meeting with the May minutes.
- Secretary vacancy: Katie shared with us that she is resigning her position as secretary because she is moving to Vermont. She will be sorely missed and this leaves an important vacancy on the board.
 - A call for nominations for secretary was made but none were presented. Will ask for them by email for the July meeting to vote.
- Board Members to attend DCPA Meeting:
 - The Executive Board will plan to attend the Denver chapter board meeting on July 20th. We will discuss the regional conference and collect the donated laptop. No chapter funds will be used for the trip.
- Community charities:
 - We would like to form a Community Events committee to help organize annual service events for the chapter.
 - Previous years have included the following service: Toys for Tots, Coats for Colorado, Larimer County Food Bank, CSU's School is cool.
 - A call for nominations was made for a chairperson but none were offered.
 - Interested persons to sit on the committee are: Linda Roberts, Debbie Condos, Dixie Philips and Carmie Salvatore-Hansen.
- New Member Info Sheets: Handed out to all members present and collected at the end of the meeting.

Treasurer's Report:

Bank Balance 5-18-17 - \$ 710.56
May Deposits \$ 176.00
May Expenses \$ 221.62 (catering)
Current Petty Cash Balance - \$50.00

Government Liaison:

- June's report was emailed to everyone with the minutes and was submitted by Linda Kammerzell, Government Liaison Officer.

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Education Committee:

- At the June 7th Executive board meeting, Linda Roberts was elected Education Chairperson and is now an Officer and Executive Board member for our Chapter. Linda has a master's degree in Business Administration; she has plans to sit for the CPP exam in the fall.
- RCH certificates did not make it to the meeting-Debbie will email them to attendees.

Web Committee:

- Dixie and Alana received some training on the website. Need a webmaster-no volunteers.

Motion to adjourn board meeting made by Melanie Bevers and seconded by Linda Roberts. Motion approved.

Speaker:

Tina Harkness, Esq, SPHR with Mountain State Employers Council presented on Marijuana in the Workplace: Employer Requirements and Policy Structure. Slides were sent to all members. At the end of her presentation, she was presented with a \$25 gift cards

Melanie Bevers was the winner of the chapter drawing at the end of the meeting in which she was given a gift card to Coldstone Creamery.

The next meeting will be on Thursday July 20th, 11:30 AM, at the Chamber of Commerce in Loveland. The speaker will be Michael Goodwin with Homeland Security, US Immigration and Custom's Enforcement (ICE) who will be presenting on the E-verify System and whether it may become mandatory and will give us updates on I9 compliance.

The meeting was adjourned at 12:58 pm.

Respectfully submitted,

Alana Lane, CPP