

# Northern Colorado Payroll Association

## Minutes – May 18, 2017

The May chapter meeting was called to order at 11:40 AM by Debbie Condos. There were 17 members in attendance and 2 guests.

### Old Business:

The April 20, 2017 minutes were emailed to all chapter members prior to the meeting. A motion to approve the minutes was made by Alana Lane and seconded by Kirsten Woy. Motion passed.

### Announcements:

- As we announced last month, on May 6<sup>th</sup>, Linda Kammerzell, Alana Lane and Dixie Phillips spent a very successful time working in Dixie's garage to inventory all of the Chapter's archived materials. They were unable to find the chapter non-profit paperwork but were able to organize all the other paperwork into binders.

### New Business:

- New NCPA website. Debbie Condos reported that it has been quite an undertaking but the website is finally in cyberspace! Members were asked for their feedback on the site as information is added and would greatly appreciate everyone's help by sending us any ideas you may have. The hope is that the NCPA website can be used as a valuable resource to support our members and other payroll professionals in Northern Colorado and assist in keeping them informed and up-to-date with the latest legislative actions and other matters impacting payroll and Human Resources. If there are misspellings, inaccuracies, or outdated information that needs to be corrected, let a board member know immediately. We want our website - your website - to be as professional as we are in our professions!
  - Web Address: [northerncoloradoapa.org](http://northerncoloradoapa.org)

### Treasurer's Report:

**Bank Balance 5-18-17 - \$ 751.25**

**March Deposits \$ 226.00**

**March Expenses \$ 419.97** (Website and Chamber Fees caught up)

**Current Petty Cash Balance - \$50.00**

**Total Cash on Hand \$152.73**

### Government Liaison:

- May's report was emailed to everyone with the minutes and was submitted by Linda Kammerzell, Government Liaison Officer.

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#### Education Committee:

- No Committee. Debbie mentioned that Linda Roberts has expressed an interest in becoming the first committee member! We're keeping our fingers crossed!

#### Web Committee:

- No Committee. Now that our website is active again and until we find a member who we can appoint to be our Chapter Webmaster, the board members have made the commitment to learn how to update and post information so the website never has to be taken down again.

#### Speaker:

Janine Archuletta, an FSR Employer Services Administrator with Colorado Child Support Services. Janine oversees the daily operations of the Family Support Registry Employer's Services Unit. She presented on: *Colorado DCSS: June 30, 2017 Deadline - Colorado Compliance Update for Child Support Payment Withholding Directions*. Many of you probably saw the article in the March Paytech magazine, about the long-delayed Federal Child Support Rules Released. Colorado was specifically named in that article and Janine discussed the CO changes effective the end of this month.

New member, Jan Hunter, was the winner of the chapter drawing at the end of the meeting in which she was given a gift card to Starbucks.

The next meeting will be on Thursday June 15<sup>th</sup>, 11:30 AM, at the Chamber of Commerce in Loveland. The speaker will be attorney Tina Harness with Mountain States Employer's Council and she will present on Marijuana in the Workplace: Employer Requirements and Policy Structure.

The meeting was adjourned at 12:58 pm.

Respectfully submitted,

Katie Bailey, CPP